|  |
| --- |
| **Status Key** |
| On track |
| Potential risk |
| Roadblock |

Project Name -Client

|  |  |  |  |
| --- | --- | --- | --- |
| **Date**: 16/04/2025 | **Week**: week 7 |  | **Presenter**: Brian Ma |
| **Overall Status** | On track | **Summary** | Testing Our Design |
| **Project Components** | | | |
| **Component** | **Status** | **Owner** | **Notes** |
| Scope | On track | Brian Ma | Potentially downgraded deliverables (confirmed with client) |
| Resources | On track | Yoyo Lam | We are acquiring additional hardware support from clients. |
| Schedule | Potential risk | Brian Ma | Haven’t started the poster design. |
| Risks | On track | Xingyu Luan | The documentation of decisions and potential risks are ongoing. |
| Roadblocks | Potential risk | Yoyo Lam | Test result might not meet some of the requirements |

# Progress Summary

|  |  |  |  |
| --- | --- | --- | --- |
| **Completed this week incl. owner** | **Owner** | **Planned for next week** | **Owner** |
| Acquired additional testing module | Yoyo Lam | Complete all tests and document results | Yoyo Lam, Brian Ma, Xiang Peng |
| Initial test of our design | Yoyo Lam, Brian Ma, Xiang Peng | Poster Design | Yifan Wu, Xingyu Luan |
| Fixed all the system engineering documents | Xu Ben, Xinyu Qiao | Report writing | Xu Ben, Xinyu Qiao |
| Handover Draft | Brian | Technical Report | Brian |